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CITY MANAGER

JAN 31 2000

CITY OF PASO ROBLES

January 28, 2000

Mr. Jim App
City Manager
El Paso de Robles
1000 Spring Street
Paso Robles, CA 93446

Re: Fingerprint Fee Waiver

Dear Jim:

NCI Affiliates is a non-profit agency tasked with the care and security of our clients who are adults with developmental disabilities. We provide residential and vocational training services to them. Public policy demands that we perform background checks when considering an individual for employment. Recently we were approved by the Department of Justice to access "Criminal Offender Record Information", via *Live Scan*. The DOJ recognizes our non-profit status and we are exempt from their fees.

We contacted Lt. Lisa Solomon-Rowe requesting a reduction or waiver of "rolling fees" for *Live Scan*. Lt. Solomon-Rowe explained this was discussed with Chief Cassidy and their decision is to charge the \$15 fee regardless of non-profit status.

We are formally requesting a reduction or waiver of the \$15 "rolling charge." We submit that the Police Department, as a public safety agency, should provide this service gratis to non-profits in a supporting effort to protect the public interests.

I welcome your prompt response since we will begin fingerprinting current employees in order to ensure compliance with state codes. If you have any questions, please feel free to contact me at 238-6630, extension 13.

Sincerely,

Thomas A. Hutchings
Personnel Services Administrator

Note: Tom Hutchings is no longer with NCI.
Executive Director Crystal Nevosh will be attending meeting.

NCI AFFILIATES, INCORPORATED

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- WORK SERVICES PROGRAM 1602 SPRING STREET, PASO ROBLES, CA 93446 805 227-1994
- VILLAGE THRIFT STORE 828 14TH STREET, PASO ROBLES, CA 93446 805 237-7901

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